

## **Appointments Committee**

**Tuesday, 8th October, 2013**

**2.00 - 5.00 pm**

<b>Attendees</b>	
<b>Councillors:</b>	Rowena Hay (Chair), Wendy Flynn, Colin Hay, Steve Jordan, Rob Reid, Duncan Smith, Simon Wheeler and Rob Garnham (Reserve)
<b>Also in attendance:</b>	Amanda Attfield and Andrew North
<b>Apologies:</b>	Councillor Les Godwin and Councillor Paul McLain

### **Minutes**

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Godwin and McLain. Councillor Garnham had been appointed substitute for Councillor McLain.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. APPROVE MINUTES OF LAST MEETING**

The minutes of the meeting held on 9 September were approved and signed as a correct record.

**4. LOCAL GOVERNMENT ACT 1972 - EXEMPT BUSINESS**

**RESOLVED**

**“That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining items of business as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraphs 2, 3 and 4 Part 1, Schedule 12A Local Government Act 1972, namely:**

- Paragraph 2; Information which is likely to reveal the identity of an individual**
- Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)**
- Paragraph 4; Information relating to any consultations or negotiations, or contemplated consultations for negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority**

**5. EXEMPT MINUTES**

The exempt minutes were approved and signed as a correct record subject to Councillor Rowena Hay being marked as present at the meeting.

**6. MEETING WITH EXECUTIVE DIRECTOR/DIRECTORS REGARDING CHELTENHAM FUTURES**

Having undertaken the agreed process in respect of appointments to the revised roles Members

**RESOLVED THAT**

1. The appointments to the revised roles be agreed.
2. The Head of Paid Service be authorised to issue the appropriate appointment letters and take any necessary actions in respect of the appointments to the roles of Deputy Chief Executive, Director - Corporate Resources, Director -Environmental and Regulatory Services.
3. the Chair of the Appointments Committee would send a briefing note to all Council members to make them aware that the Committee had carried out the determination of Council (Council meeting 22nd July 2013)
4. that the Chief Executive, as Head of Paid Service, would feedback from the Appointments Committee to the individuals, as part of the Council's performance management arrangements.

**7. ANY OTHER BUSINESS THE CHAIR DETERMINES IS URGENT AND REQUIRES A DECISION**

None

**8. DATE OF NEXT MEETING**

Monday 9 December 2013 at 5 pm

Rowena Hay  
Chairman